

ELK GROVE YOUTH BASEBALL BYLAWS

UPDATED 2025

1.1 Name

The name of this organization is Elk Grove Youth Baseball, hereafter referred to as "EGYB". Adopted by the Board of Directors on December 29, 1983, hereafter referred to as the 'General Board', which refers to the board in its entirety. EGYB operates as a 501(c)(3) non-profit youth sports organization. Charitable Tax ID 77-0229868.

1.2 Objective

The primary objective of EGYB is to provide a safe and positive playing environment for our children. We will develop and promote in children: (1) good sportsmanship; (2) understanding and respect for rules, coaches, and umpires; (3) courage in defeat; (4) tolerance and modesty in victory; and (5) a spirit of cooperation and team play. In the attainment of this objective, the instilling of a desire to win, or the winning of games, is to be a secondary objective.

1.3 Boundaries

The league boundaries mostly align with Elk Grove Unified School District, east of Highway 99, but are specifically noted here and shown in Exhibit A:

Northern Boundary 47th Avenue from Highway 99 to Sunrise Boulevard, Douglas Road from Sunrise Boulevard to Security Park Drive, Northeast to Raymer Drive/Grantline Road, then due east to the Sacramento/El Dorado County Line.

Eastern Boundary Sacramento/El Dorado County line

<u>Southern Boundary</u> Runs from the intersection of Highway 99 and Dillard Road to the intersection of Meiss Road and Ione Road. Includes the community of Wilton, but not the community of Herald.

Western Boundary Highway 99 from Dillard Road to 47th Avenue

If the physical location of the school a player attends during the traditional academic year is within the boundaries of EGYB, the player is permitted to participate in the league. This excludes homeschool, cyber schools, sports academies, or after-school activities.

Players are only eligible to participate in one Cal Ripken league.

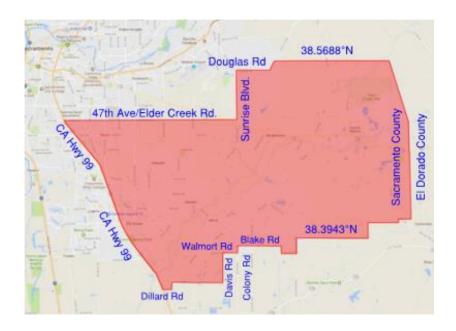


Exhibit A - Map of EGYB League Boundaries

2.1 Meetings

The order of business for all General Board meetings shall be, as far as practicable, as follows:

- Call to Order
- Roll Call
- Visitors Announced
- Approval of Minutes
- President's Report
- Treasurer's Report
- Executive Board Member Reports
- Committee Reports
- Old Business
- New Business
- Other Reports, as needed
- Adjournment
- Closed Session (Board Members Only)

Regularly scheduled monthly General Board meetings are to be held twice per month during the regular season, January through June. Thereafter, the General Board will meet once a month, with an additional election meeting in August, at a time and place to be designated by the President.

It is strongly suggested that Committees meet at least once per month on a year-round basis.

An annual public meeting of the General Board will be held on a date to be designated by the President. At least ten (10) days notice will be provided via email and with a posting on the EGYB website and social media accounts. Visitors will be given the opportunity to provide written questions, comments, or make two (2) minute oral presentations.

2.1.1 Quorum

Fifty percent plus one (1) member of the current General Board constitutes a guorum.

2.2 Elections

2.2.1 Executive Board

Nominations for the Executive Board shall be held at the first general board meeting in August of each year. Elections for the Executive Board shall be held at the second general board meeting in August. Newly elected executive board members assume office on September 1 of each year.

2.2.2 General Board

At the second general board meeting in August, after the election of the Executive Board, all current board members shall have the opportunity to declare their intent to remain on the General Board for another term. A ratification vote on those individuals shall be conducted by the General Board and those receiving a majority shall be available for General Board assignments. The Executive Board has the right to veto the ratification vote of board members due to dereliction of responsibilities as outlined in Section 3.1.4. Returning members are not guaranteed the same assignment or committee position held in the previous year.

2.2.3 Prospective and Probationary Board

Individuals interested in joining the General Board are encouraged to attend board meetings as visitors during the Spring and Summer of the preceding term. To apply for membership, they shall submit an application (provided on the website) and attend the first meeting in September where they should be

prepared to answer any questions. After the question-and-answer period ends, the prospective board member(s) shall be dismissed, and the General Board will conduct a closed session meeting to discuss their applications and vote on invitations to join the General Board. Prospective board members will be notified of the result of their application within 24 hours by the President. Once invited to join (and after having accepted the invite), the prospective board member becomes a probationary board member, with a probationary period running from October 1 through July 31.

During the probationary period, the probationary board member is expected to attend all meetings and required board functions, and to fulfill duties assigned to them as a Board Member. Probationary Board Members are non-voting members of the General Board. They may be excused from some Closed Session discussions at the President's discretion. At the first meeting in August, the General Board shall discuss the performance of the Probationary Board Members and hold a vote on each of them as to whether to grant full membership, rescind the invitation to the Board, or to extend their probation period. The President shall notify the Probationary Board Members of their status within 24 hours of the meeting

2.3 Voting

Each member of the General Board shall have one (1) vote and must vote in person, except Probationary Board Members who do not have voting rights. The President will vote only in the event of a tie. The Secretary shall determine voting rights and tally/record votes.

3.1 Board Members and Their Election

3.1.1 Executive Board

Members of the General Board are eligible to be nominated and elected for an Executive Board position. The Executive Board term runs from September through August. The Executive Board provides oversight of the key functions of the organization. Each executive board member shall chair a committee, as described in Section 3.1.3, and provide updates on progress, as requested. The Executive Board consists of the following positions:

- President EGYB President is responsible for overseeing and facilitating all board meetings. They are responsible for the overall function of EGYB, its players, coaches, and committee chairs. The President represents the League at all local, district, state, and national functions, as appropriate. The term of the President is two (2) years, elected every even year.
- <u>Vice President</u> EGYB Vice President is the coaching coordinator for the League's teams, responsible for fingerprinting/LiveScan, and overseeing player assessment sessions. The Vice President shall provide a monthly report of coaching issues to the President. The Vice President is the chair of the Conduct and Rules Committee (CRC) and is responsible for implementing disciplinary decisions decided by the committee. They act on behalf of the President in his/her absence. The term of the Vice President is two (2) years, elected every odd year.
- Secretary EGYB Secretary is responsible for recording and communicating Board information and decisions. The Secretary is responsible for preparing board meeting agendas, recording and approving meeting minutes, maintaining records of board membership, processing necessary league forms, sending EGYB financial obligations, and reviewing league bylaws and rules. They shall provide monthly board attendance records to the President. The term of the Secretary is one (1) year.
- <u>Treasurer</u> EGYB Treasurer is the custodian of league funds, responsible for maintaining accurate financial records, developing the annual budget, and preparing and sending league financial obligations. The Treasurer shall prepare and present detailed financial reports at the first meeting of each month. They shall submit an annual budget for board approval at the first

meeting in September. The Treasurer is responsible for the distribution of funds in accordance with the Board-approved budget. The term of the Treasurer is one (1) year.

- Player Agent EGYB Player Agent is responsible for processing all registrations, and conducting walk-up registration events. They provide the Board with the number of teams needed in all divisions, oversee all competitive drafts, prepare rosters for non-competitive divisions and upload all roster information to the Babe Ruth/Cal Ripken database. Along with the Vice President and Division Managers, the Player Agent verifies all coaching staff are properly certified. For the All-Star season, the Player Agent will assist the All-Star Coordinator in organizing tryouts, and creating Tournament All-Star Credential Books. The term of the Player Agent is one (1) year.
- Equipment Manager EGYB Equipment Manager is responsible for obtaining and maintaining inventory of all league equipment, including balls, catcher's gear, helmets, and awards. They are responsible for overseeing the equipment budget, in coordination with the Treasurer. The term of Equipment Manager is one (1) year.
- Snack Bar Manager EGYB Snack Bar Manager is responsible for staffing, operating, and maintaining the League snack bar at Rau Park. They manage vendors, and ensure permits and routine maintenance in accordance with city/state health and safety guidelines and laws. The Snack Bar Manager is responsible for overseeing the snack bar budget, and counts and records all money that goes in and out of the snack bar, in coordination with the Treasurer. They do all purchasing that is related to the snack bar for the recreational, All-Star, and Summer Ball seasons, as well as all food purchasing for League-sponsored special events. The term of the Snack Bar Manager is one (1) year.

3.1.2 General Board

Members of the General Board shall be appointed to a position, committee, or assignment by the Executive Board at the beginning of the Board term. The General Board term runs from September through August. The number of General Board positions shall be based on the needs of EGYB and established each year by the Executive Board. Possible General Board positions include:

- <u>Academic All-American Coordinator</u> EGYB Academic All-American Coordinator is responsible for organizing the Academic All-American applications, awards, and ceremony.
- All-Star Coordinator EGYB All-Star Coordinator is responsible for overseeing the All-Star season, including coordination of All-Star tryouts, and communication of All-Star expectations with All-Star managers and families. If hosting, they will work with the Tournament Committee to coordinate Pre-State, State, and/or Regional tournaments. The All-Star Coordinator partners with the Player Agent to create tournament All-Star credential books for each All-Star team.
- <u>Assistant Equipment Manager</u> EGYB Assistant Equipment Manager supports the Equipment Manager and addresses issues in their absence.
- <u>Assistant Player Agent</u> EGYB Assistant Player Agent supports the Player Agent by assembling non-competitive division teams and recruiting non-competitive division coaches. They may serve as the non-competitive Division Manager for the season.
- Conduct and Rules Committee (CRC) Chairperson There shall be one chairperson from the Executive Board and one chairperson from the General Board. The CRC Chairperson is responsible for taking part in conducting all CRC hearings and ensuring such matters are conducted pursuant to EGYB Rules.
- <u>Development/Travel Ball Coordinator</u> EGYB Development/Travel Ball Coordinator is responsible for overseeing the Elk Grove Express Program. They may support in coordination of tournaments, should the program like to host.
- <u>Division Manager (DM)</u> EGYB Division Managers are responsible for communicating information from the Board to managers within their division. For their division, they will recruit, organize,

- and submit coaching staffs to the Board for ratification. Each Division Manager will assist the Player Agent during player assessments and divisional drafts. They are responsible for issuing and collecting all required equipment and uniforms to and from the managers in their division, along with collecting scorebooks for audit. For Divisional All-Stars, the Division Manager communicates Divisional All-Star nominations, and arranges Player of the Game awards.
- <u>Fields Committee Coordinator</u> EGYB Fields Committee Coordinator leads the Fields Committee and is responsible for overall upkeep and maintenance of fields. They attend the CSD and EGUSD field allocation meetings and act as a key point of contact with CSD.
- <u>Game Night Coordinator</u> EGYB Game Night Coordinator is responsible for organizing the annual Game Night event.
- <u>Hit-a-Thon Coordinator</u> EGYB Hit-a-Thon Coordinator is responsible for organizing the Hit-a-Thon fundraiser event.
- <u>Master Scheduler/Umpire Coordinator</u> EGYB Master Scheduler/Umpire Coordinator develops all game and practice schedules, and coordinates umpires for all EGYB games. They schedule EGYB Picture Day and makeups.
- <u>Master Scorekeeper</u> EGYB Master Scorekeeper coordinates the Scorekeeper's Clinic for the Competitive Division teams. They are responsible for auditing all of the scorebooks of the Competitive Division teams at least once per season.
- <u>Publicity Director</u> EGYB Publicity Director is responsible for public communication on EGYB information, activities, and events on the EGYB website and social media accounts.
- Registrar/Webmaster EGYB Registrar/Webmaster processes all registrations, and maintains the EGYB website. They are responsible for answering registrants' questions, providing the Board with enrollment/registration reports, and assisting at walk-up registration events. The Registrar/Webmaster updates the EGYB website calendar, and announces key dates and activities.
- <u>Summer League Coordinator</u> EGYB Summer League Coordinator is responsible for overseeing the Summer Baseball Program.
- <u>Team Parent Coordinator</u> EGYB Team Parent Coordinator is responsible for communication between the Board and team parents. They distribute picture day packets, and other team items, and communicate fundraising efforts like raffle baskets to team parents.
- <u>Uniform/Fan Gear Coordinator</u> EGYB Uniform/Fan Gear Coordinator is responsible for the designing, ordering, and distribution of team uniforms. They are also responsible for the designing, ordering, and distribution of fan gear throughout the season.

3.1.3 Committees

Committees are comprised of board members, as assigned by the Executive Board. Parents and community members are invited to volunteer for committee assignments. Each committee will be chaired by an executive board member, who will report committee activities to the General Board, as requested.

While assigned to a specific committee, each board member is encouraged to assist other committees. Committees are ultimately responsible for their respective area.

Fields Committee

- Oversees maintenance of fields throughout the year
- Maintains a schedule for mowing, fertilizing, and work days
- Provides demonstrations to coaches on proper maintenance techniques
- Works with coordinators to ensure fields are in proper shape in advance of all tournaments

Fundraising Committee.

- Develops an annual fundraising strategy
- Solicits community support for EGYB activities
- Arranges proper recognition for EGYB sponsors
- Oversees league fundraisers ie. Hit-a-Thon and Casino Night

Snack Bar Committee

Every member of the Board will serve as a member of the Snack Bar Committee in support of the Snack Bar Manager.

- Oversees all business operations of the snack bar at Rau Park
- Coordinates snack bar work schedules throughout the season, including All-Star and Summer Baseball seasons
- Ensures the snack bar is properly stocked
- Opens and closes the snack bar, orienting the shift's workers, as needed

Tournament Committee

- Supports all tournaments hosted by EGYB
- Publicizes upcoming tournaments to other youth baseball leagues to encourage participation
- Coordinates with local hotels, restaurants, and other business to secure tournament rates for out-of-town teams
- Partners with the Fundraising Committee, as needed, to organize tournament sponsors

3.1.4 Vacancies/Absences/Conduct

Any vacancy on the Board may be filled by majority vote of the Executive Board, but positions may be left unfilled.

No board member shall miss more than five (5) scheduled board meetings within a single term. Of these, no more than two (2) absences may be unexcused. An excused absence is one in which the Board Member provides notification of their planned absence to the EGYB President or Secretary at least 24 hours prior to the meeting.

No board member shall miss more than three (3) assignments total in a term (committee meetings, field workdays, assessments, fundraisers, opening day, etc.). Missed assignments include those which the member has been on record for being able to attend. Attendance will be kept by the committee chair and/or Secretary. Certain events deemed mandatory for all board members will be automatic assignments for all. The Secretary shall track and report voting privileges.

Any violation of these bylaws will result in the automatic suspension of voting rights or a one-year extension of probation if the member has not yet received his/her voting rights.

Any Board Member who displays conduct unbecoming of EGYB during their Board term may have their voting rights rescinded, by a two-thirds vote majority of the General Board, and may be removed from their Board position(s).

3.1.5 Conduct and Rules Committee (CRC)

The CRC will convene to rule on protests and behavioral/conduct issues brought before the General Board regarding players, coaches, and parents. The CRC Committee is chaired by the Vice President and consists of one executive board member, one general board member, and the division's DM. The Committee:

Conducts all CRC hearings

- Ensures CRC matters are conducted pursuant to EGYB Rules
- Provides updates to the General Board of any actions taken

4.1 Bylaws and Financial Transparency

4.1.1 Amendments

Any proposed amendments to these bylaws shall be submitted in writing and read at a regularly scheduled general board meeting. Changes will be adopted with a majority vote of the General Board.

4.1.2 Financial Reports

The Treasurer shall submit a written report at the first General Board meeting of each month. The report should include monthly receipts, disbursements, outstanding checks, cash on hand, as well as cumulative totals of categorical receipts and disbursements (September to August). The Treasurer shall prepare an annual budget for approval by the General Board at the first meeting in September. Any changes to this budget will require General Board approval.

4.1.3 Financial Audit

The President will appoint an audit committee at the July meeting to audit the financial statements for a final financial report due at the August meeting. This committee shall work with the Treasurer to complete the audit.