



**ELK GROVE
YOUTH BASEBALL
BYLAWS**

UPDATED 2024

EGYB

ESTABLISHED 1949

EGYB

ELK GROVE YOUTH BASEBALL LEAGUE BY-LAWS

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ARTICLE I – NAME

The name of this organization is Elk Grove Youth Baseball hereafter referred to as the “EGYB”. Adopted by the Board of Directors on December 29, 1983, hereafter referred to as the ‘General Board’, which refers to the board in its entirety. The term “Executive Board” shall refer to members only on the Executive Board. The “Board Term” is a twelve-month period from October 1st through September 30th.

ARTICLE II – OBJECTIVE

The primary objective of the EGYB is to provide a safe and positive playing environment for our children. Develop and promote in children: (1) good sportsmanship; (2) understanding and respect for rules, coaches, and umpires; (3) courage in defeat; (4) tolerance and modesty in victory; and (5) a spirit of cooperation and team play. In the attainment of this objective, the instilling of a desire to win, or the winning of games, is to be a secondary objective.

ARTICLE III – LEAGUE BOUNDARIES

The league boundaries mostly align with Elk Grove Unified School District, east of Highway 99, but are specifically as noted here and shown in Exhibit A:

Northern boundary

47th Avenue from Highway 99 to Sunrise Blvd, Douglas Road from Sunrise Blvd to Security Park Drive, Northeast to Raymer Drive/Grantline Road, then due east to Sacramento/El Dorado County Line.

Eastern boundary

Sacramento/El Dorado County line

Southern Boundary

Runs from intersection of Highway 99/Dillard Road to intersection of Meiss Road/Ione Road. Includes community of Wilton, but not community of Herald.

Western Boundary

Highway 99 from Dillard Road to 47th Avenue.

If the physical location of the school where a player attends classes during the traditional academic year is within the boundaries of EGYB, the player is permitted to participate in EGYB. This excludes home school, cyber schools, sports-related schools, sports academies, or after school where a student participates outside of the primary school in which the player is enrolled. The player is only eligible to participate in one Cal Ripken league.

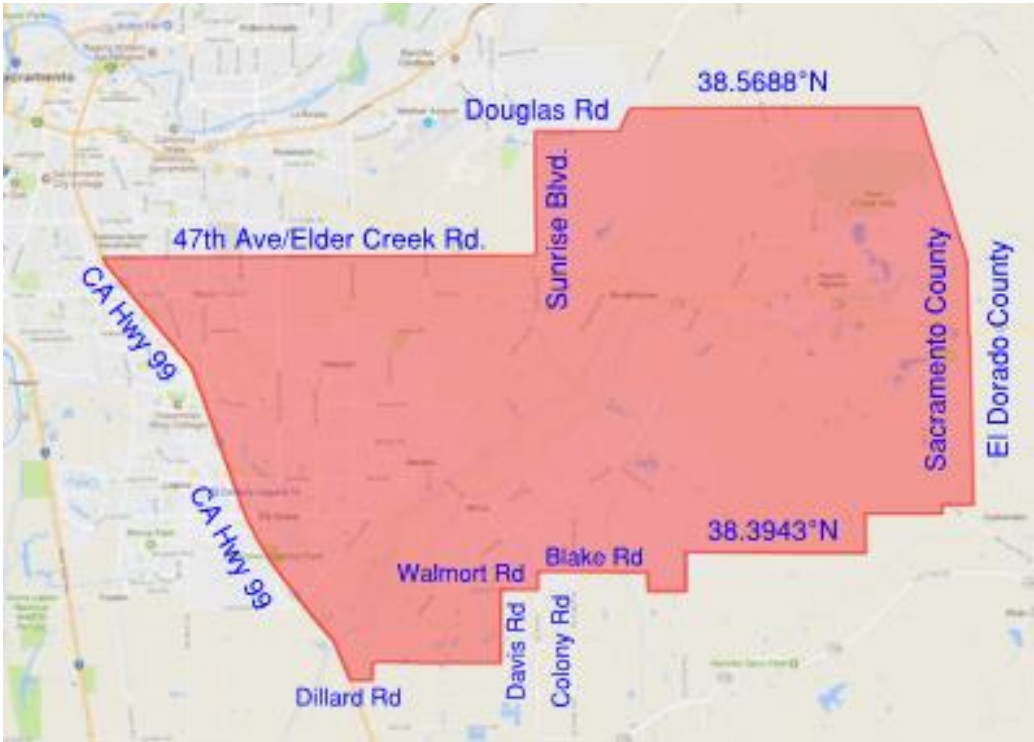


Exhibit A – Map of EGYB League Boundaries

ARTICLE IV – DIRECTORS AND MEETINGS

Section 1. Executive Board

Members of the General Board are eligible to be nominated and elected for an Executive Board Position. The Executive Board provides oversight of the key functions of the organization. Each Executive Board member chairs a Committee, as described in Section 2, Sub 2, and provides updates on progress when called upon during Executive Board, General Board, or Committee meetings. The Executive Board consists of the following positions:

President – Responsible for overseeing and facilitating all Executive Board meetings. Responsible for the overall function of EGYB, its players, coaches and committee chairs. Represents the League at all Local, District, State, or National functions, as appropriate. The term will be two (2) years, elected every even year.

Vice President – Coaching coordinator for the League’s teams. Responsible for all matters related to obtaining, developing, monitoring, certifying, and implementing discipline by the CRC. Maintains a record of coaching issues and provides a monthly report to the President. Responsible for fingerprinting/live scanning and overseeing League player’s assessment sessions. Acts on behalf of President in his/her absence. The term will be two (2) years, elected every odd year.

Secretary – Responsible for recording and distributing all pertinent information and decisions made by the Executive Board and General Board and will record minutes of each General Board meeting for review and approval by the Board at the subsequent meeting. Coordinates with the President to prepare and distribute an agenda for each Board Meeting. Provides a monthly attendance record to the President. Maintains a record of Board membership, history and years served. Responsible for processing all forms, along with the Treasurer, pertaining to preparing and sending any EGYB financial obligations (i.e., tax returns, letters of incorporation). The Secretary shall be the custodian of the By-laws and Rules. The term will be one (1) year.

Treasurer – Responsible for the fiscal accountability of the EGYB. Create and maintain the EGYB budget. Monitor the sub-committee budgets (i.e., Snack Bar, Fields, and Equipment). With the Secretary, responsible for preparing and sending any EGYB financial obligations (i.e., tax returns, letters of incorporation). Responsible for distributing a current up-dated budget at the 1st meeting of each month. Provides a detailed list of expenditures to the President at the first meeting of each month. The term will be one (1) year.

Player Agent – With aid of the Registrar, responsible for processing all registrations and conducting walk-up registration events. Provides the General Board with the number of teams needed in all divisions. Creates player assessment grids and conducts all competitive drafts. The Player Agent will perform evaluations in the event players need to be moved to another division. Prepares rosters for the Non-Competitive “Rookie” and “Single A” Divisions. With DM’s and VP,

verifies all coaching staffs are properly certified. Uploads all roster info to Babe Ruth/Cal Ripken database. Creates Tryout grids for All-star teams and assists All-Star Coordinator in organizing the All-Star Tryouts. With help of All-Star Book Coordinator, responsible for creation of Tournament All-Star Credential Books. The term will be one (1) year.

Equipment Manager – Responsible for the equipment budget, in coordination with the Treasurer, directly related to the playing and practicing of EGYB teams. Responsible for the management and oversight of EGYB’s equipment. Responsible for obtaining and maintaining all equipment and awards. The term will be one (1) year.

Snack Bar Coordinator – Leads the snack bar committee and responsible for business operations of the snack bar. Coordinates volunteer schedules throughout the season and during special events. Manages vendor relations and ensures permits and routine maintenance are kept up to date per city/state health and safety guidelines and laws. Counts and records all money that goes in and out of the snack bar. In charge of doing all purchasing that is related to the snack bar for rec season, all stars and summer ball. Does food purchasing for hit-a-thon or Any other special events. The term will be (1) year.

Section 2. GENERAL BOARD

All members of the General Board shall have voting rights. Each General Board member shall be appointed to a position, committee, or assignment by the Executive Board. The Board term shall be October 1st through September 30th. The number of General Board positions shall be based on the needs of the EGYB and established each year by the Executive Board.

Sub 1. Below are some of the position descriptions to be fulfilled by members of the General Board. The Executive Board will make assignments at the beginning of each board term.

- **Registrar/Webmaster** - Responsible for updating, opening, communicating, and closing of registration on the website. Responsible for answering registrants’ questions and directing them to the proper Board Members (President, VP, Player Agent, Division Managers). Responsible for receiving and processing all registrations. Maintains the EGYB website updating the calendar and announcing key dates and activities. Supports the Board with enrollment/registration reports. Assists Board in running walk-up registration events.
- **Assistant Player Agent** – Responsible for assisting the Player Agent by assembling Non-Competitive Division teams and recruiting Non-Competitive Division Coaches. Often serves as the Non-Competitive Division Manager for the season.
- **Publicity Director** – Responsible for public communication on EGYB activities and events. Maintains EGYB Social Media accounts and communications. Works with

Registrar/webmaster to communicate key information through social media posts and ensure website and social media accounts are properly linked.

- **Master Scheduler/Umpire Coordinator** – Responsible for developing, distributing, and maintaining all game and practice schedules. Responsible for coordinating umpires for all EGYB games. Works with EGYB photographer to schedule EGYB Picture Day and make-ups.
- **Assistant Equipment Manager** – Responsible for assisting the Equipment Manager and addressing issues in the absence of the Equipment Manager.
- **Division Managers** - Responsible to act as a communication and distribution medium from the Board to the managers and coaches within their division. DMs are also responsible for recruiting and organizing the coaching staffs for their division and submitting them to the Board for ratification. During the year, the DMs will coordinate volunteers for work parties and other volunteer events aligned by division. Assists Player Agent during player assessments and divisional drafts. Responsible for timely responses to requests from the Vice President or other Committee Chairpersons. Responsible for collecting and reporting player nomination information for EGYB events such as Divisional All Stars, and scorebook audit collections. Responsible for communicating to Divisional All-Stars and arranging player of the game awards. At the conclusion of the season DMs are responsible for completing a coaching evaluation form for all coaches within their division. All completed forms will be given to the Executive Board to be used for the following season.
- **Conduct and Rules Committee (CRC) Chairperson** – Responsible for conducting all CRC hearings and to ensure such matters are conducted pursuant to EGYB Rules. CRC Committee is usually chaired by the VP and consists of Executive Board Members. Responsible for providing updates to the General Board of any actions taken by the CRC.
- **Summer League Coordinator** – Responsible for overseeing the Summer Baseball Program.
- **Development/Travel Ball Coordinator** – Responsible for overseeing the Elk Grove Express Program.
- **Opening/Closing Ceremonies Coordinator** – Responsible for organizing Opening and Closing Day ceremonies.
- **Academic All-American Coordinator** – Responsible for organizing the Academic All American Awards ceremony.

- **All-Star Coordinator** – Responsible for organizing and overseeing All-Star try-outs. Responsible for communicating with All-Star Managers and parents about all issues relating to All Stars, including but not limited to, travel, costs, and playing expectations. Responsible for updating the Board on all All-Star activities.

- **Fields Committee Coordinator** – Leads the fields committee and responsible for overall upkeep and maintenance of fields. Attends CSD and EGUSD Field Allocation meetings and acts as a key point of contact with them for EGYB.

- **Tournament Coordinator** – Leads the Tournament Committee and Oversees all tournaments hosted by the League, including Pre-State Tournament and State/Regional/World Series Tournaments hosted by EGYB. Is the key point of contact for Tournament guests and NorCal Cal Ripken for tournaments we host.

- **Team Parent Coordinator** – Acts as a liaison between the Board and the Team Parents. Responsible for organizing Team Parents and communicating volunteer needs/requirements of the league. Distributes raffle tickets, special events tickets, and picture day packets to the Team Parents. Communicates fundraising efforts like raffle baskets to Team Parents.

Sub 2. Committees

Committees will be comprised of with Board Members as assigned by the Executive Committee. Parents and community members will also be invited to volunteer for committee assignments. An Executive Committee member shall serve as the Chair of each committee and will be prepared to report on committee activities to the General Board when included on the agenda.

While assigned to a specific committee, each Board member is encouraged to assist other committees in accomplishing their assigned task. Committees will be ultimately responsible for the management, oversight and follow-through for their respective area.

- **Fields Committee**
 - **Responsible for the overall maintenance and upkeep of fields throughout the year.**
 - **Maintain a schedule for mowing, fertilizing and work days.**
 - **Provide demonstrations to coaches on proper maintenance techniques.**
 - **Work with Tournament Committee to ensure fields are in proper shape in advance of all tournaments.**

- **Snack Bar Committee**
 - **Responsible for all business operations of the Rau Park Snack Shack**
 - **Coordinate volunteer schedules throughout the Season and during special events**
 - **Ensure the snack shack is properly stocked.**

- **Maintain accurate inventory.**
- **Manage vendor relations, permits and maintenance schedules on a year-round basis.**
- **Fundraising Committee**
 - **Develop annual fundraising strategy for the League.**
 - **Solicit community support for League activities.**
 - **Arrange for proper recognition of League sponsors.**
 - **Work closely with the Treasurer in order to meet budget expectations.**
- **Tournament Committee**
 - **Oversee all tournaments hosted by the League, including Father's Day Tournament and State/Regional/World Series Tournaments hosted by EGYB.**
 - **Publicize upcoming tournaments to other youth baseball leagues to encourage participation.**
 - **Coordinate with local hotels, restaurants, and other business to secure tournament rates for out-of-town teams.**
 - **Work with the Fundraising Committee when additional resources are needed or sponsors express interest in supporting a tournament.**
- **Special Events Committee**
 - **Coordinate all details of the League's Annual Event (i.e., Casino Night, Golf Tournament, Crab Feed).**
 - **Develop a budget in coordination with the Treasurer.**
 - **Advertise the event throughout the community.**

Section 3. VACANCIES / ABSENCES / CONDUCT

Vacancies: Any Board vacancy occurring after the General Board has been selected for the new Board Term, may be filled by the Executive Board, but not required. This includes all Executive and General Board positions.

Absences/Conduct: Any Board member missing two (2) or more meetings without prior notification to the President or Secretary, or absent three (3) or more assignments total (committee meetings, field workdays, assessments, fundraisers, opening day, etc), shall be subject to loss of voting rights at the discretion of the Executive Board. Missed assignments include those which the member has been on record for being able to attend. Attendance will be kept by the committee chair and/or Secretary. Certain events deemed mandatory for all board members (such as opening day) will be automatic assignments for all. The Secretary shall track and report voting privileges.

Any Board Member who displays conduct unbecoming of the EGYB during their Board term may be subject to removal from the Board or revocation of his/her voting rights on the Board.

Section 4. NOMINATIONS AND ELECTIONS

Sub 1 EXECUTIVE BOARD

- Nominations: Shall be held at the first General Board meeting in August of each year.
- Elections: Shall be held at the second General Board meeting in August.
- Newly elected Executive Board Members assume office on October 1 of each year.

Sub 2 GENERAL BOARD POSITIONS

At the second General Board meeting in August and after the new Executive Board has been determined, all current Board members shall have the opportunity to declare if they wish to remain on the General Board for another term. A ratification vote on those individuals shall be conducted by the General Board and those receiving a majority shall be available for General Board assignments (as determined by the Executive Board) for the new board year. The Executive Board has the right to veto the ratification vote of board members due to dereliction of responsibilities as outlined in Section 3. Vacancies/Absences/Conduct. Returning members are not guaranteed the same assignment or committee position held in the previous year.

Individuals interested in joining the General Board are encouraged to attend Board meetings as visitors during the Spring and Summer of the preceding term. To apply for membership, they shall submit an application (provided on the website) and attend the first meeting in September where they should be prepared to answer any questions. After the question-and-answer period ends, the Prospects shall be dismissed, and the Board will conduct a closed session meeting to discuss their applications and vote on invitations to join the Board. Prospective Board Members will be notified of the result of their application within 24 hours by the President. Once invited to join (and after having accepted the invite), the Prospect becomes a Probationary Board Member, with a Probationary period typically running from October 1 through July 31. During the Probationary Period, the Probationary Board Member is expected to attend all meetings and required Board functions, and to fulfill duties assigned to them as a Board Member. During the Probationary Period, they will be non-voting members of the Board. They will be eligible to participate in general discussions but will not have voting rights. They may be excused from some Closed Session discussions at the President's discretion. At the first meeting in August, the Board shall discuss the performance of the Probationary Members and hold a vote on each of them as to whether to grant full membership, rescind invitation to the Board, or to extend their Probation Period. The President shall notify the Probationary Members of their status within 24 hours of the meeting.

Section 5. VOTING AND AMENDMENTS

Sub 1. Voting

Each member of the General Board shall have one (1) vote and must vote in person, except Probationary Members who do not have voting rights until they've been granted full membership. The President will vote only in the event of a tie. The Secretary is responsible for determining voting rights and tallying/recording votes. Only Board members with voting rights will be issued ballots for secret ballot votes.

Sub 2. Amendments

Any proposed amendments to these bylaws shall be submitted in writing and read at a regularly scheduled General Board meeting in September or October. Changes will be adopted with a majority vote of the General Board.

Sub 3. Emergency Amendments

Any article or section of these bylaws may be amended or repealed, or any new article or section may be added thereto, by the General Board on a majority vote of the members present after a quorum has been established. Notice of any special General Board meeting in which emergency actions are to be voted on requires personal notification of all General Board members by the Secretary at least twelve (12) hours prior to the meeting.

Section 6. MEETINGS

The order of business for all General meetings shall be, as far as practicable, as follows:

- Call to order
- Roll call (sign-in sheet)
- Visitors announced
- Review and approval of previous General Board Meeting minutes
- President's Report
- Treasurers Report
- All other Executive Board members reports
- Committee Reports
- Old Business
- New Business
- Other reports deemed necessary by the Executive Board
- Adjourn
- Closed Session (Board members only)

Regularly scheduled monthly meetings are to be held twice per month during the regular season, starting in January and ending with the first meeting in June. Thereafter, the full Board of Directors will meet once a month at a time and place to be designated by the President. The subsequent meeting date, time, and location will be announced prior to the conclusion of each meeting. It is strongly suggested that standing committees meet at least once per month on a year-round basis. An annual public meeting of the General Board will be held each October on a date to be designated by the President. At least ten (10) days' notice will be provided via email and with a posting on the EGYB website and other social media accounts. Visitors will be given the opportunity to provide written questions, comments, or make oral presentations.

Section 7. QUORUM

Fifty percent plus one (1) member of the current General Board constitutes a quorum.

Section 8. AUDIT

The President will appoint an audit committee at the July meeting to audit the financial statements for a final financial report due at the August meeting. This committee shall work with the Treasurer to complete the audit.

Section 9. FISCAL REPORTING REQUIREMENTS

The Treasurer shall submit a written report at the first General Board meeting of each month listing all activity to date.